



**FOOD AND DRUG ADMINISTRATION**  
**Announces a Senior Biomedical Research Service Vacancy**

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**FDA IS SMOKE-FREE**

\*\*This position may be filled in the Senior Executive Service (SES), the Senior Biomedical Research Service (SBRS), as Title 38, or Commissioned Corps. This announcement is for appointment as SBRS or Title 38. To apply as SES, see SES announcement number FDA-98-19-SES.\*\*

**POSITION:** Director, Office of New Animal Drug Evaluation  
*(This is a scientific position which may be filled in the biological science, health science, veterinary, or physical science series)*

**SALARY RANGE FOR SES:** \$106,412 to \$151,800

**ANNOUNCEMENT NO:** FDA-98-20-RS

**ORGANIZATION:** Center for Veterinary Medicine

**OPENING DATE:** August 7, 1998

**CLOSING DATE:** November 15, 1998

**LOCATION:** Rockville, Maryland

**AREA OF CONSIDERATION:** Applications will be accepted from all qualified persons.

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**DUTIES AND RESPONSIBILITIES:**

As Director, Office of New Animal Drug Evaluation, the incumbent is responsible for: the planning, management and direction of the evaluation of safety and efficacy of new animal drugs in pharmaceutical dosage forms or for use in animal feeds, and the safety aspects of drug and food additive residues remaining in food produced for human consumption from animals, intentionally or otherwise, administered drugs or food additives; reviewing and determining the adequacy of information submitted in support of proposed use of investigational new animal drug applications; the evaluation of manufacturing methods and procedures for new animal drug products; the coordination of the development and implementation of regulations and policies pertaining to new drugs intended for animal use; and participation in international activities designed to harmonize the drug approval processes. All of these activities are carved out with the legal and philosophical boundaries of the Animal Drug Availability Act, Animal Medicinal Drug Use Clarification Act, FDA Modernization Act, Freedom of Information Act, Generic Animal Drug Patent Term Restoration Act, National Environmental Policy Act and others.

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## **QUALIFICATIONS:**

Candidates must have a strong scientific background and managerial experience. The Senior Biomedical Research Service (SBRS) requires an earned doctoral level degree in biomedicine or in a related field. In addition, for this position, applicants must meet the following:

### Mandatory Professional/Technical Qualifications: Candidates must have -

1. Training and experience related to evaluating the safety and effectiveness of animal drugs, devices, and/or feed additives .
2. A basic understanding of the disciplines underlying the review of new animal drug applications, which may include but not be limited to physiology, toxicology, pharmacology, microbiology, chemistry, veterinary clinical medicine, pathology, or animal husbandry practices.
3. A basic knowledge of food safety concerns in consideration of agricultural practices, public health and safety, and the issues surrounding these, and the ability to strike an appropriate balance among them.

### Mandatory Managerial/Executive Qualifications: Candidates must have:

1. Administrative or managerial experience at the executive level which demonstrates strong leadership abilities in a scientific or public health environment. Leadership competence and abilities to develop program goals; assure that Agency goals and priorities are considered; direct projects, including long-term and short-term planning; establish objectives and priorities; and conduct periodic program assessments.
2. Experience which indicates the ability to effectively interact with the scientific/academic communities, and/or medical or health related organizations, and/or members of Congress and other top level representatives of counterpart Federal agencies, and/or foreign governments, and/or representatives of the regulated industry and others nationally and internationally.
3. Ability and willingness to creatively allocate and manage resources in an environment of expanding responsibilities and declining resources.
4. Ability and willingness to implement equal employment opportunity programs.

### Desirable Qualifications: It is desirable that candidates have:

1. A thorough working knowledge and understanding of the provisions, limitations, and practical application of FDA laws and regulations.

2. Recognition within the scientific community in the field of animal drugs, devices, and/or feed additives
3. Training, professional development, and outside professional activities which provide evidence of initiative, resourcefulness and potential for effective job performance.
4. Receipt of honors, awards or other recognition for performance or contributions based on managerial or scientific experience.

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**EVALUATION METHOD:**

Applications will be evaluated on the basis of relevant experience, training, self-development, awards; performance appraisals; desirable knowledge, skills and abilities; and on an assessment of supervisory abilities or potential. All applicants must meet the mandatory qualifications requirements to be eligible for further consideration, and must provide detailed evidence of possession of each experience, knowledge, skill, ability, and other personal characteristics requirements and show how and when they were used. This evidence must include clear, concise examples that show level of accomplishments and degree of responsibility. Qualification determinations will be based on the information you supply. Performance, suitability and security information will be developed from vouchers, interviews, etc. Please provide the names and current addresses of first and second level supervisors or other responsible officials who have knowledge of your background so we can obtain performance information from them.

SBRS applications will be reviewed and evaluated by a panel of senior scientists. Finalists will be interviewed and the credentials of the recommended selectee will be evaluated by the FDA SBRS Credentials Committee.

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**HOW TO APPLY:**

APPLICATIONS MUST BE RECEIVED IN THE OFFICE OF HUMAN RESOURCES MANAGEMENT (Room 7B-32, Parklawn Building) BY THE CLOSING DATE OF THE ANNOUNCEMENT.

All applicants must submit the following:

(1) An OF-612 (Optional Application for Federal Employment), or an SF-171 (Application for Federal Employment), or a resume, or any other application form you choose. Your application must include the following information. Failure to include this information may result in the loss of job consideration.

- Announcement number, title of the position for which you are applying, and the lowest grade or pay acceptable.

- Your full name and mailing address, along with day and evening telephone numbers.
- Your birth date, citizenship, and social security number.
- Name and location of colleges or universities you attended, major field of study, semester/quarter hours completed or date of graduation.
- Give the following information for your paid and unpaid work experience related to the job for which you are applying. (Do not send job descriptions):

Job title (include series and grade, if Federal)  
Duties and accomplishments  
Employer's name and address  
Supervisor's name and phone number  
Starting and ending dates (month/year)  
Hours worked per week  
Annual salary  
Number of people supervised

- List any other qualifications or training you have which you feel makes you a good candidate for this position.

(2) A copy of your most recent annual performance rating.

(3) A separate statement addressing the mandatory and desirable qualifications listed on this announcement.

The recommended selectee will be asked to provide letters of recommendation and other material for evaluation by the FDA SBRS Credentials Committee.

Submit application materials to:

Jeylene Wood  
Office of Human Resources and Management Services  
Food and Drug Administration  
Room 7B-32, HFA-408, Parklawn Building  
5600 Fishers Lane  
Rockville, Maryland 20857

For a copy of this announcement, please call (301) 827-4170.

For further information regarding the announcement, please call Ms. Wood (301) 827-4170. Her fax number is (301) 443-6703.

All application forms are subject to the provisions of the privacy act and become the property of HHS.

All qualified candidates will receive consideration without regard to race, color, age, religion, gender, national origin, political affiliation, sexual orientation, marital status, union membership, or disability.

**AN EQUAL OPPORTUNITY EMPLOYER**